



VIRGINIA ENA STATE SCHOLARSHIP GUIDELINES

Virginia Emergency Nurses Association (VAENA) recognizes the importance of ongoing education and therefore offers yearly scholarships to **current ENA members practicing in the state of Virginia**. The scholarships are to support participation in chapter, state or national **ENA sponsored educational programs**, such as but not limited to: TNCC, ENPC, CATN, National Scientific Assembly, regional symposiums or conferences, or certification review courses.

Eligibility is that the recipient must be a current member of ENA, current RN license without restrictions in the Commonwealth of Virginia or a compact multi-state RN license without restrictions and includes the Commonwealth of Virginia; currently practicing in the state of Virginia and active within the organization either at the chapter, state or national level.

Applications will be posted on the Virginia ENA at the beginning of each year. It will be up to chapter Presidents within Virginia to notify their members of the scholarship. All members submitting an application must do so by the deadline posted on the website. There will be no exceptions for applications received after the deadline since ample time will be allowed to submit the application.

The President and Awards Committee will review all applications and select the recipients. The amount and number of scholarships will be based on available funding as determined by the VAENA Board of Directors for that fiscal year.

Recipients will be announced at the next VAENA State Council meeting that follows the posted deadline and then contacted by the Awards Committee Chair to inform them that they have been selected for the scholarship.

Reimbursement will be provided to the recipients of the scholarships once original receipt of payment and proof of course completion is provided to the VAENA Treasurer. The amount reimbursed will be for no greater value than what the scholarship has been declared for that fiscal year. If the course is less than the value of the scholarship, reimbursement will be for only the amount of that course and the remainder of the money will be forfeited back to VAENA. **Recipients must provide full disclosure of all funding sources that are received when requesting reimbursement related to the educational activity used with this scholarship.**

The scholarship will be active from the date notified until December 31st of the following year giving the recipient 16 months to use the scholarship. If the scholarship is not used by the expiration date it becomes null and void unless there are extenuating circumstances that had prevented the recipient from using the scholarship.

Recipients may only receive this scholarship once every three years to ensure other VAENA members get the opportunity to participate in the scholarship program. This is to encourage active participation at all levels of ENA and to mentor those beginning their careers in Emergency Nursing.